

Notice of Shaw College Graduation Ceremony

1. Graduation Activities

<u>Time</u>	<u>Activity</u>	<u>Venue</u>
2:30 – 2:45pm	The Alumni Plaque Unveiling Ceremony	Multi-Purpose Learning Centre, Huen Wing Ming Building, Shaw College
3:00 – 3:10pm	Group Photo-taking*	Central Steps (next to the University Library)
3:30 – 3:45pm	To be seated	Sir Run Run Shaw Hall Lee Shau Kee Building
4:00 – 6:15pm	Shaw College Graduation Ceremony [#]	Sir Run Run Shaw Hall
	Live streaming of the Ceremony	Lee Shau Kee Building

* *The College would send all participating graduates this group photo as a souvenir.*

2. #Order of Ceremony

- (1) Graduates please attend the ceremony punctually and being seated **before 3:45pm**. To avoid disturbance, latecomers will not be admitted once the ceremony begins.
- (2) Participants must enter the venue with an admission ticket. All graduates must wear neat and tidy graduation gowns of CUHK before entering the venue.
- (3) Please bring the colour card to attend the ceremony, and write down your Chinese and English names clearly on the colour card (on the colour side).
- (4) Seating arrangements will be made according to faculties and the colour cards.
- (5) When the announcer announces your faculty, please bring along your colour name card to line up and wait for ascending the stage, following the instructions of the staff members.
- (6) Do not bring your cap to ascend the stage.
- (7) When you are on the stage, please present your name card to the announcer to announce your name, bow and take an individual photo on stage, then return to your seat following the route of your faculty.
- (8) All graduates are allowed to leave the venue only after the ceremony ends.

3. Live Streaming of Ceremony (Guests with green tickets)

Due to the limited capacity of the Sir Run Run Shaw Hall, guests who hold the green tickets will be arranged to view a live streaming of the ceremony at Lecture Theatre 3 to 5 of Lee Shau Kee Building.

4. Infection Prevention Measures

In order to maintain public health and avoid any spreading of the virus amid graduation ceremonies, graduates and guests are requested to pay attention to the following:

- (1) For the implementation of the 'Vaccine Pass' on CUHK campus, all graduates and guests must meet the vaccination requirements or held a valid medical exemption certificate accompanied by a negative COVID-19 test result. Graduates and guests under the categories of Red or Amber Code of the Vaccine Pass are NOT permitted to enter CUHK campus.
- (2) Wearing surgical masks at the time.
- (3) Washing hands or using hand sanitizers frequently to keep you free from the virus.
- (4) Measuring body temperature before entering the ceremonial ground or live webcasting venues. Graduates and guests are advised to arrive earlier to avoid a large number of people lining up at the venue entrance.
- (5) Eating and drinking are not allowed at the ceremonial ground and live webcasting venues.
- (6) Handshaking with procession members on stage during the ceremony are restricted so as to avoid any close body contact. Photo-taking is allowed only if surgical masks are worn.
- (7) Those graduates and/or guests outside Hong Kong coming for the graduation ceremony

should plan ahead to arrive in Hong Kong and take necessary viral tests and/or undergo quarantine as required by the Government. For the latest measures and arrangements, please visit the Government’s website at <https://www.coronavirus.gov.hk>.

- (8) If graduates and/or guests have any respiratory symptoms, they should seek medical advice, stay home and avoid attending the ceremony.
- (9) The University will closely monitor the COVID-19 situation in Hong Kong. Should the pandemic worsen, a Virtual Ceremony will be arranged and an announcement will be sent via email and posted on the website in advance.

5. Transport Arrangement

There will be special shuttle buses running between the University MTR Station, the ceremonial grounds and live webcasting venues, from 8:00am to 6:30pm. Due to limited parking space on campus, please avoid driving your own car to the University. A rehabilitation bus service will also be available in the car park near Exit A of the University MTR Station for persons in need. Please call the Transport Office at 3943-7992 for the service upon arrival at the University.

Shuttle buses

<u>Service hours</u>	<u>Routes</u>
8:00am – 6:30pm	(Running between the University MTR station and Main Campus) Fong Shu Chuen Building → Sui Loong Pao Building → University Administration Building → The University MTR station (Exit D)
1:30pm – 2:30pm	CUHK Library (Forum) → Shaw College
2:00pm – 2:45pm	Shaw College → CUHK Library (Forum)
6:00pm - 6:30pm	CUHK Library (Forum) → The University MTR station

6. Information Counter

An information counter will be located at G01, Y C Liang Hall from 3:00 pm.

7. Collection of Degree Certificates

Graduates may collect the degree certificates in person or by authorization at the office of Registration and Examinations Section starting from 16 November 2022. Graduates are required to present their original HKID card (not scanned copy on mobile device) in collecting the certificates. Graduates may also authorize another person to collect on their behalf by completing the “Authorization Form for the Collection of Degree Certificate of Undergraduate Programmes” and present the relevant identification documents.

Date	Time	Venue
From 16 November 2022 onwards*	9:00 am - 5:30 pm (Mon - Fri) (1:00 - 2:00pm lunch break)	Registration and Examinations Section, 10/F, Yasumoto International Academic Park (YIA)

**Saturdays, Sundays and Public Holidays: Closed*

Please refer to the website of Registration and Examinations Section for details.